

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, MAY 10, 2022

Meeting was held in person at Station 1, 630 2nd Street W, Sonoma, Ca. 95476 and via videoconference in compliance with AB 361, effective September 16, 2021.

Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300

1. Call to Order

President Norton called meeting to order at 6:04 p.m. in-person and via a zoom videoconference call.

2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, and Terrence Leen

Board of Directors not in attendance: Raymond Brunton, absent.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

4. Confirmation of Agenda

Confirmed. No agenda items reordered.

5. Comments from the Public

No public present.

6. Presentations

Chavan & Associates, LLP presented the SVFD FY 2020/2021 Audit report to the Board. Treasurer Johnson motioned to accept the finding of the audit report. **M/S/P Johnson/Brady 6 ayes/1 absent**

7. Consent Calendar

a) AB 361 legislation: Conditions within the County regarding current recommended social distancing requirements were evaluated by the Board. All members agreed to continue both in person and videoconference availability for the June 14, 2022 meeting. Conditions will be reviewed again in 30 days in compliance with new AB 361 legislation. **M/S/P Leen/Emery 6 ayes/1 absent**

b) Board reviewed and approved the meeting minutes from the board meeting held on April 12, 2022. **M/S/P Johnson/Emery 5 ayes/1 abstention/1 absent**

8. Fire Chief's Monthly Report

Monthly Chief's report attached

9. Old Business

None

10. New Business

None

11. Other Business to come before the Board

None

12. Comments from the Floor

None

13. Comments/Reports from the Board

Director Emery, a member of the personnel subcommittee, reported to the board the current status of labor negotiations between Local 3593 and the Management group. Both groups have agreed and accepted the four-year term contract presented to them. MOU's are now in draft and once completed will be forwarded to SCERA for review. Director Leen requested an acceptance email or letter be received by both labor groups. President Norton thanked the members of the subcommittee for their time and efforts in a smooth negotiation process.

14. Closed Session

None

15. Adjournment

M/S Brady/Johnson 6 ayes/1 absent

Meeting was adjourned at 7:55 pm to a regular Board meeting on June 14, 2022, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available based on local COVID-19 restrictions in place and within compliance of new AB361 legislation. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://sonomavalleyfire.org>*

Respectfully submitted,

Maci Jerry



Sonoma Valley Fire District

Serving the communities of

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

DATE: 5/10/2022
TO: Sonoma Valley Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report –April 2022

A. ADMINISTRATIVE:

1. SDC: The final contract for services extension has been issued and signed by both parties. This extension continues our service until July 1, 2023.
2. The Fire Service Working Group continues to meet to work on important fire service issues. Initiative potential, REDCOM and Upstaffing fees, helping Districts with the LAFCO process.
3. Presented the FD Budget for the City of Sonoma. No issues were brought up by Council.
4. We continue to work with County Planning on the SDC planning process and impacts to Fire/EMS service delivery.
5. Thank you to Board members for their participation in the Community Driven Strategic Planning Process. We had excellent participation from Community members and our department members as well. Very positive experience and looking forward to the draft in the next two weeks. Big thank you and complements to BC Lacy for organizing and coordinating with CPSE.
6. Attended the MAC and EMCC meetings along with BC Norrbom and BC Cyr where we fought hard against tiered response initiative. As Chair of the EMS Subcommittee, we meet weekly and are working on a number of items including APOT, EOA compliance, RFP, and tiered responses. We also met with Dr Mase on the continued COVID situation and impacts to Public Safety Agencies.
7. The Op Area Coordinators met with the new Cal Fire Unit Chief and Division Chief as a pre-season coordination meeting.
8. Held the monthly SCFDA meeting in-person with Dinner, hosted by Goldridge FD.
9. DEM: We held a SoCoAlert exercise on April 29th. And continue to participate in the planning for a Community Evacuation Drill for Grove St on 5/22.
10. Attended the SCFCA Monthly Meeting.
11. We had the first part of our annual physicals in late April. Second part including ultra sound will be next week. Physicals are underwritten by FASIS and EBA. Will cost less than \$100 each! Volunteers included.
12. Attended the Mayacamas VFF monthly meeting.
13. Meeting with City on parklets and 1st St E. temporary closure.
14. At least 10 SVFD members attended the Op Area Overhead refresher today.
15. Director Emery, Trevor and Gary and I all attended the GE CWPP meeting. Continue to work with Fire Safe Sonoma on appropriate mapping and sizing for the new prospective FSCs.

B. INCIDENTS:

Drowning Incident at Suttonfield Lake on 5/8. SVFD Crew from Station 10 (Eldridge) located victim in lake and performed ALS interventions. Pt was transported by air ambulance.



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C. BUDGET/FINANCE:

1. The year-end Audit for June 30, 2021 is being presented as a separate item.
2. Jennifer has most of the work already complete on the District's preliminary Budget for 22-23.
3. Jennifer is continuing to work on the new finance software system with MIP company.

D. PERSONNEL:

1. We graduated 4 members of our department from the SRJC Fire Academy. Ben Gonzales, Arturo Rose, Dusty and Jamie Pierce.

E. TRAINING:

1. Sentinel Training Exercise at SDC- crews participated both days. Other personnel assisted as part of the NBIMT.
2. Wildland Refresher, Pack Testing, EMS, SF Berkeley Way Review with Siragusa.
3. New vol Academy 7+1. 4 out of district. Almost Completed.

F. EQUIPMENT:

1. 3383 and 3385 in service. New BC3 Tahoe is here being outfitted.
2. Titles from former Mayacamas apparatus have been transferred to SVFD.

G. BUILDINGS & LAND:

1. Engineer Kneeland and crews are almost finished with remodeling the front bathrooms at Station 3. Awaiting shower door assemblies. M303 has moved back to Station 3.
2. VP Atkinson, BC Norrbom and I delivered the lease termination letter and utility check to the Derickson family on Monday. We had a very pleasant visit for over an hour with them.
3. We have located the lease agreement for Station 4 and are in the process of reviewing it along with legal Counsel. The lease expires in August of 2023, and we will be working on an extension.

H. PREVENTION:

1. Chipper program has begun – Grove St. Meeting next week to discuss reimbursements from County for Chipper and VMI.
2. H&S Code Inspections – 200+/-, gaining compliance. Fees coming in as well. Education process.
3. Chipper portal for public is up and running. Access through County or our website.
4. VMI – “go live” May 15. County's hands. Waterman to Michael Dr.
5. Attended a workgroup meeting on defensible space (AB 3074). In entirety of SRA and VHFHZ in LRA.
6. Van Hoosear Preserve burn planning.

I. ASSOCIATION:

1. Open House on 4/24 – 300+/- attended.
2. Mother's Day Brunch at GE - 375 attended.
3. Gearing up for 4th of July Celebration