

Sonoma Valley Fire District

Board of Directors Meeting

November 12, 2024





Sonoma Valley Fire District

Board of Directors Meeting

November 12, 2024

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**MEETING AGENDA
SONOMA VALLEY FIRE DISTRICT
BOARD OF DIRECTORS**

Tuesday, November 12, 2024 at 6:00 P.M.
Location: Sonoma Valley Fire District Station 1
630 2nd Street W., Sonoma, CA 95476

This meeting is being conducted in person with videoconference capabilities in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq. Agenda, Zoom link, and board packet materials are available at the following website: <http://sonomavalleyfire.org>

To join by phone: 1-669-900-9128

Meeting ID: 914 153 1767

Meeting Passcode: 3300

1. Call to Order

2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, Nick Greben, Terrence Leen.

3. Pledge of Allegiance

4. Confirmation of Agenda

Opportunity for the Board to reorder agenda items.

5. Comments from the Public

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. Presentations

7. Consent Calendar

a) Approval of minutes from the regular meeting held on, October 8, 2024. **Action Item**

8. Fire Chief's Monthly Report

October Chief's Report

9. Old Business

a) Draft LAFCO Application. **Discussion Item**

10. **New Business**

b) Property Tax Growth Calculation for FY 23/24. **Action Item**

11. **Other Business to Come before the Board**

12. **Comments from the Floor**

13. **Comments/Reports from the Board**

14. **Closed Session**

15. **Adjournment**

This meeting will be adjourned to a regular Board meeting on December 10, 2024 at 6:00 p.m. in the Training Room of Sonoma Valley Fire District, Station 1, located at 630 2nd Street West, Sonoma, CA.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://sonomavalleyfire.org>.



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 November 12, 2024

Agenda Item No.	Staff Contact		
7a	Maci Bettencourt, Clerk of the Board		
Agenda Item Title			
Approval of the regular meeting minutes held on October 8, 2024.			
Recommended Actions			
Approve the minutes			
Executive Summary			
The minutes have been prepared for Board review and approval.			
Alternative Actions			
Correct or amend minutes prior to approval			
Strategic Plan Alignment			
Fiscal Summary – FY 24/25			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not Required			
Attachments			
1. Minutes for October 8, 2024 regular meeting			

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, October 8, 2024

**Meeting was held in person at Station 1, 630 2nd Street W, Sonoma, Ca. 95476
and via video conference for general public access.**

Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300

1. Call to Order

President Norton called meeting to order at 6:01 PM

2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Director Brian Brady, Director Mark Emery, Director Terrence Leen, and Director Nick Greben.
Board of Directors excused: Treasurer Mark Johnson.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

4. Confirmation of Agenda

No changes

5. Comments from the Public

Public and staff present/virtual: Chief Akre, BC Sean Lacy, BC Brian Cyr, BC Bob Norrbom, Jennifer Jason, Captain Jason Campbell, Captain Gary Johnson, Captain Laura Banuelos, and Cooper Johnson, from the Mayacamas Volunteer Fire Foundation.
No comments heard from the public.

6. Presentations

Chief Akre executed Oath of Offices to Directors, Atkinson, Brady, Emery, and Norton for their Certificate of Appointment In-Lieu of Election. Congratulations to all.

7. Consent Calendar

a) Board reviewed and approved the meeting minutes from the regular board meeting held on September 10, 2024. **M/S/P Brady/Greben - 6 ayes/1 excused**

8. Fire Chief's Monthly Report

Monthly Chief's Report attached.

9. Old Business

None

10. New Business

a) Director Emery motioned to approve the acceptance of the amendment to the KWFD contract with 3/0 staffing and prevention services. **M/S/P Emery/Leen - 6 ayes/1 excused**

- b) Director Leen motioned to approve item 10b; the purchase of two new 2025 Chevy Tahoe SUVs for the new Deputy Chief positions. **M/S/P Leen/Greben - 6 ayes/1 excused**
- c) Director Leen motioned to approve Resolution 2024/2025-05, reporting the annual AB1600 report for FY 23/24. **M/S/P Leen/Brady - 6 ayes/1 excused**
- d) Director Greben motioned to approve Resolution 2024/2025-06, endorsing the City of Sonoma Measure T Sales Tax initiative. **M/S/P Greben/Atkinson - 4 ayes/1 no/1 abstain/1 excused**
- e) Director Leen motioned to approve a line of credit at WestAmerica Bank with a 12 month term, cap of three million dollars, and requiring two signatures; Chief Akre and President Bill Norton. He further motioned a request for monthly reporting on the line of credit expenditures at the board meetings. **M/S/P Leen/Norton - 6 ayes/1 excused**

11. Other Business to come before the Board

Chief Akre announced two reminders for the October 24th SCFDA dinner and the SVFA holiday party on December, 7th.

Chief Akre gave a fire family update on Doug Williams and Stacia Derickson. BC Norrbom to spearhead a memorial bench for Bill and Stacia Derickson at Station 5 and Chief asked Director Atkinson to coordinate the presentation of a plaque commemorating the Derickson Family's service to the fire service.

12. Comments from the Floor

None

13. Comments/Reports from the Board

Director Emery asked the Board and the meeting attendees to take a moment and recognize the day as tomorrow brings the anniversary of the 2017 Nuns Fire.

Director Norton asked about the progress of Dawn Mittleman's commemorative plaque. Chief and BC Lacy to proceed with this.

14. Closed Session

None

15. Adjournment

M/S Emery/Leen – 6 ayes/1 excused

Meeting was adjourned at 7:31pm to a regular Board meeting on November 12, 2024, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available to the public. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website: <http://sonomavalleyfire.org> under the Governance tab.*

Respectfully submitted,

Maci Bettencourt
Clerk of the Board



Sonoma Valley Fire District

Proudly Serving the Communities of

Sonoma, Valley of the Moon, Glen Ellen, Kenwood, and
Mayacamas



DATE: 10/8/2024
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – September 2024

A. ADMINISTRATIVE:

1. SDC: We have executed a contract extension for one more (and final) year through 7/1/2025. At the request of the State we are currently staffing SDC (Station 10) on Saturdays and Sundays.
2. KWD: Staffing service continues to go very well. Especially of note is that we continue to have very strong volunteer participation in the stipend position at KWD. This means that more days than not, the engine is staffed 4-0! We are continuing to move forward with the process of re-organization with both Boards and held another joint Consolidation subcommittee meeting last week. We have completed the Re-Organization Information Sheet. We are engaged with LAFCO and the Mapping company to determine the process for adding 7 parcels of CSA-40 territory off of Pythian Rd to our re-organization and are making progress on the other elements of the LAFCO Application.
3. REDCOM Update: AMR issued a 120-day termination notice to the REDCOM JPA with an effective termination date of 10/8. REDCOM Board is working hard to ensure continuity of service to our communities and first responders, and to ensure that all employees are kept whole as we transition to a new model of staffing for REDCOM. The REDCOM JPA has officially become the employing agency! We have contingency plans for both technical and staffing sides of the operations. Our next special meeting will be on 10/10 at 2 pm.
4. Measure H update: We continue to move forward with all implementation plans. We have filled the Regional Veg Mgt Coordinator position.
5. I attended the annual CAJPA Conference in Tahoe.
6. We held our monthly Command Staff meeting on 10/1.
7. I attended the monthly Cal Chiefs E-Board, Northern Area Directors, and Leg Task Force meetings.
8. I attended the monthly SCFCA Meeting. This month will be at the Healdsburg Station on 10/9.

630 Second Street West • Sonoma • California • 95476-6901
Business: (707) 996-2102 • svfra@svfra.org • Fax: (707) 996-2868



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B. INCIDENTS:

1. Fire Season: We currently have one member out as a Fire Line Medic.
2. No significant local incidents.
3. We did provide both an engine and ambulance coverage to the Rancho Adobe and Petaluma FDs for Captain Heard's services. We also sent an engine for the static display at the service.

C. BUDGET/FINANCE:

1. We are working on Budget projections for the LAFCO Application.
2. We continue working on Measure H revenues and expenses both for SVFD as well as the SCFCA.

D. PERSONNEL:

1. Our new Administrative Assistant Teresa Chavez will be starting on 10/15.
2. Our new Regional Vegetation Management Coordinator, Captain Mason Lewis, will be starting on 10/15.
3. Engineer's Ryan McCracken and Rodd Kneeland have been promoted to Captain and will begin in their new roles the week of 10/15. Captain Kneeland will be assigned to the Kenwood Station on B-Shift.
4. We have announced Engineer and Battalion Chief exams that will take place later this month and in November.

E. TRAINING:

1. This month's calendar will focus on Company Choice, EMS topics, and School Tours.
2. Volunteer drills are being split into two locations for better logistics and localized training. This has been very successful. Volunteer drills have been on Rope Rescue.

F. EQUIPMENT:

1. Apparatus spec committee has completed specifications for a new Type 6 engine to potentially serve District 1.
2. Two new Tahoes are being brought to you as a separate item.

G. BUILDINGS & LAND:

1. BC Norrbom, Captain Campbell and I had a follow up meeting with the KWD Facilities subcommittee and DAO Ghisla to discuss immediate needs for
2. The Kenwood station sleeping trailer is being delivered on 10/8.



Sonoma Valley Fire District

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3. We have a meeting with Michael Ross on 10/10 for the Kenwood Station remodel project.
4. The New Station 2 project: we are in the final weeks of escrow on the two properties on Arnold. BC Norrbom met with Michael Ross on 9/16 to discuss next steps. And we had many attendees to the SCFCA's Fire Station Construction Workshop in RP.
5. Station 2's upstairs remodel for better accommodating M302's crew is completed. The final permit was signed.

H. PREVENTION & COMMUNITY OUTREACH:

1. See attached report.

I. ASSOCIATION:

1. SVFA's Christmas Party will be held at Hopmonk on December 7.



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 October 8, 2024

Agenda Item No.	Staff Contact		
8a	Steve Akre, Fire Chief		
Agenda Item Title			
Monthly Fire Chief's Report			
Recommended Actions			
None			
Executive Summary			
<p>The monthly Fire Chief's report is crucial for maintaining transparency and accountability within the District. It provides an overview of current administrative updates, incident responses, budget and financial status, personnel changes, training activities, and the status of buildings and land. Additionally, it covers equipment readiness, fire prevention initiatives, community outreach efforts, and events hosted by the fire association. This comprehensive report ensures that all stakeholders are informed about the department's operations, challenges, and achievements, fostering better decision-making and community trust.</p>			
Alternative Actions			
None needed			
Strategic Plan Alignment			
Fiscal Summary – FY 24/25			
Expenditures			
Budgeted Amount	\$	Funding Source(s)	\$
Add. Appropriations Req'd.	\$	District General Fund	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not Required			
Attachments			
1. Monthly Fire Chief's Report – 10.08.24			



Sonoma Valley Fire District

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Mayacamas



DATE: 11/12/2024
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – October 2024

A. ADMINISTRATIVE:

1. SDC: We have fully executed the contract extension for one more (and final) year through 7/1/2025. At the request of the State we are currently staffing SDC (Station 10) on Saturdays and Sundays. We are up to date on billing now.
2. KWD: Staffing service continues to go very well. Especially of note is that we continue to have very strong volunteer participation in the stipend position at KWD. This means that more days than not, the engine is staffed 4-0! We are continuing to move forward with the process of re-organization with both Boards and held another joint Consolidation subcommittee meeting on 11/1. We have published the Re-Organization Information Sheet with the Kenwood Press and on both websites. We are engaged with LAFCO and the Mapping company and are making progress on the other elements of the LAFCO Application.
3. REDCOM Update: REDCOM Board and staff continues working hard to ensure continuity of service to our communities and first responders, and to ensure that all employees are kept whole as we transition to a new model of staffing for REDCOM. The REDCOM JPA has officially become the employing agency, fulfilling the original vision! We formally dedicated the REDCOM Communications Center as the Doug Williams Memorial Communications Center in honor of Chief Williams and his vision and service to REDCOM and all of the fire service. Our next special meeting will be on 12/5 at 2 pm.
4. Measure H update: We continue to move forward with all implementation plans. We have filled the Regional Veg Mgt Coordinator position and have taken delivery of the new Maverick pickup. We are getting very close to closing on both of the Arnold Dr. properties.
5. BC Lacy, FM Smith, Captain Johnson and I all attended the annual Cal Chiefs Conference in Costa Mesa.
6. I attended the Annual Cal Chiefs E-Board Strategic Planning meeting in Orange County, and the monthly Leg Task Force meetings.
7. I attended the monthly SCFCA Meeting. This month will be at the Occidental Station on 11/13.



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B. INCIDENTS:

1. Fire Season: We currently have three engines and a Strike Team Leader out on the Mountain Fire in Ventura.
2. No significant local incidents. Monthly Incident sheets for October are attached.

C. BUDGET/FINANCE:

1. We continue working on Measure H revenues and expenses both for SVFD as well as the SCFCA.

D. PERSONNEL:

1. Our new Administrative Assistant Teresa Chavez started on 10/15 and is doing extremely well.
2. Our new Regional Vegetation Management Coordinator, Captain Mason Lewis, also started on 10/15 and is learning his new role quickly.
3. We have announced Engineer and Battalion Chief exams that will take place later this month and in November. The Engineer's written exam was held on 10/30.

E. TRAINING:

1. This month's calendar will focus on Company Choice, Search and Rescue and Target Solutions.
2. Volunteer drills are being split into two locations for better logistics and localized training. This has been very successful. Volunteer drill will be on Truck Operations.

F. EQUIPMENT:

1. Two new Tahoes have been ordered and are in production.
2. A new roof was installed at Station 8. This cost was split 50-50 between the District and the MVFF.
3. The landscaping portion of the Station 1's project has been completed

G. BUILDINGS & LAND:

1. Captain Kneeland and I had a meeting with the KWD Facilities subcommittee, DAO Ghisla and Michael Ross to discuss remodel options for the Kenwood Station.
2. The New Station 2 project: we are in the final weeks of escrow on the two properties on Arnold. BC Norrbom met with Michael Ross on 9/16 to discuss next steps. And we had many attendees to the SCFCA's Fire Station Construction Workshop in RP.



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H. PREVENTION & COMMUNITY OUTREACH:

1. See attached report.
2. SVFD ISO Ratings:
 - a. City: Class 1
 - b. Unincorporated valley, including GE, VOM & Eldridge: Class 2 (Class 10 if over 5 miles from a fire station)
 - c. Mayacamas Service Area: Class 8B (Class 10 if over 5 miles from a fire station)

I. ASSOCIATION:

1. SVFA's Christmas Party will be held at Hopmonk on December 7.



Sonoma Valley Fire District
 630 2nd St. W.
 Sonoma, CA 95476
 707-996-2102
 www.sonomavalleyfire.org

SVFD Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	1	0.21%				
140 - Natural vegetation fire, other	1	0.21%				
141 - Forest, woods or wildland fire	1	0.21%				
142 - Brush or brush-and-grass mixture fire	2	0.41%				
143 - Grass fire	2	0.41%	0.00	0.00	0.00	
	Total: 7	Total: 1.45%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	1	0.21%				
320 - Emergency medical service, other	4	0.83%				
320B - BLS Inter-Facility Transport	1	0.21%				
321 - EMS call, excluding vehicle accident with injury	292	60.33%				
322 - Motor vehicle accident with injuries	5	1.03%				
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.62%				
324 - Motor vehicle accident with no injuries.	9	1.86%				
331 - Lock-in (if lock out , use 511)	1	0.21%				
353 - Removal of victim(s) from stalled elevator	1	0.21%				
	Total: 317	Total: 65.50%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	7	1.45%				
411 - Gasoline or other flammable liquid spill	1	0.21%				
412 - Gas leak (natural gas or LPG)	4	0.83%				
440 - Electrical wiring/equipment problem, other	2	0.41%				
444 - Power line down	2	0.41%				
445 - Arcing, shorted electrical equipment	1	0.21%				
	Total: 17	Total: 3.51%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
520 - Water problem, other	2	0.41%				
522 - Water or steam leak	2	0.41%				
550 - Public service assistance, other	7	1.45%				
551 - Assist police or other governmental agency	1	0.21%				
552 - Police matter	3	0.62%				
553 - Public service	2	0.41%				
5531 - Tree Down	1	0.21%				
554 - Assist invalid	38	7.85%				
	Total: 56	Total: 11.57%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						



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SVFRA District 6 (KFPD) Incidents Within the District - by Type

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
143 - Grass fire	1	4.76%				
	Total: 1	Total: 4.76%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	7	33.33%				
	Total: 7	Total: 33.33%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	2	9.52%				
	Total: 2	Total: 9.52%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
550 - Public service assistance, other	2	9.52%				
554 - Assist invalid	2	9.52%				
	Total: 4	Total: 19.05%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	1	4.76%				
611 - Dispatched and cancelled en route	2	9.52%				
	Total: 3	Total: 14.29%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	2	9.52%				
735 - Alarm system sounded due to malfunction	2	9.52%				
	Total: 4	Total: 19.05%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 21	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Filters

Basic Incident Date - Derived (Fd1.3): is between '10/01/2024' and '10/31/2024'

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank

Agency Name: Is Equal To Sonoma Valley Fire District

Basic Incident Zone/District Number (Fd1.32): Is Equal To SON6(33) - SVFD District 06 KW

Description

All incidents in District 6



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Administration Monthly Report - Strategic Plan Alignment (V1_5_30_24)

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
Section: Administration				
10/09/2024	Meeting (Other)	Springs Municipal Advisory Committee	Gary Johnson	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
10/23/2024	Special Project Work	Attended Sonoma Valley Advisory Committee	Gary Johnson	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
10/25/2024	Special Project Work	Meeting with Congressman Thompson and the USDA Rural Development team looking into potential grants/loans for the new Station 2 rebuild	Gary Johnson	Objective 1A Identify and implement critical facility improvements for current and future needs.
11/06/2024	Safety/Fair Display	Am Vets Suicide Awareness event at Sonoma Vets Building We had a information table with Wildfire mitigation, hands only CPR, and First Responder Resiliency Information.	Jeremy Branconi, Jason Michael Stayton, Jason Campbell, Mason Scott Lewis, James Edward Morrison, Oliver Dorantes	Objective 3A Improve social media engagement, content, and frequency to ensure continued public awareness., Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community.

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
10/24/2024	Special Project Work	Fire Investigation activities for 700 Michael Drive	Jason Michael Stayton	None
11/05/2024	Meeting	Attended the Board Of Forestry Resource Protection Committee meeting regarding fire risk reduction list	Mason Scott Lewis, Gary Johnson	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
10/21/2024	Administrative	Orientation / Training Mason Lewis	Mason Scott Lewis, Gary Johnson, Trevor M Smith	Objective 2C Develop a staffing plan to address the needs of the growing community and department.
10/23/2024	Administrative	Collaborated with the City of Sonoma Planning and Building Department to address workflow challenges. Developed a new standard for building permit submissions, outlining the necessary requirements for fire department approval. This is expected to streamline the process and improve efficiency in plan reviews.	Trevor M Smith	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
10/23/2024	Administrative	Assist the Southern Marin Fire District. Deputy Chief Barnes and I met to review how we have improved Imagetrend and provided guidance on how they should proceed. Additional assistance may be provided as capacity allows.	Trevor M Smith	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.



Sonoma Valley Fire District
Board of Directors Meeting
 Agenda Item Summary
 November 12, 2024

Agenda Item No.	Staff Contact
10a	Steve Akre, Fire Chief

Agenda Item Title
 Property Tax Growth Calculation for FY 23/24

Recommended Actions
 Approve Letter Documenting Property Tax Growth Calculation

Executive Summary

The attached letter that has been agreed to by both President Garcia, L3593, and Representative Andreis, Mgt Employee Group, details the calculations and outcome of property tax growth from FY 22/23 to 23/24. This calculation is the agreed upon formula that is included in the MOU and Employee Agreements that were signed and in effect as of 7/1/2022.

As detailed in the letter, property tax growth was at 4.33% from FY 22/23 to 23/24. This will result in a 2.5% salary adjustment to all employees in the 7/1/2025 pay period per the MOU and Employee Agreements.

The Board is asked to approve this letter and formula calculations which support the MOU and Employee Agreement sections on Shared Property Tax Growth.

Alternative Actions
 Decline to approve or request edits

Fiscal Summary – FY 23/24			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (if required)
 No new fiscal impacts. The fiscal impacts have already been included in the approved budget.

Attachments
 1. Property Tax Growth Calculation Letter 10/22/2024



Sonoma Valley Fire District

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October 22, 2024

IAFF Local 3593 President Dustin Garcia
SVFD Management & General Employees Representative Spencer Andreis

RE: Property Tax Growth Calculation for FY 23/24

Dusty and Spencer,

I am writing this letter in order to formally document the Property Tax Growth amount, and the calculation for determining it, for FY 2023/24. This calculated growth amount is used to determine a portion of the negotiated raises in the MOU and Employee Agreements that will take effect the first pay period including July 1, 2025.

For reference, here is the MOU and Agreement section:

- a. Formula for Shared Property tax growth – The Sonoma Valley Plan: If the secured property tax realized by the SVFD as of September in each Property Tax Year is more than 3% above the previous year's secured property tax revenue, the SVFD's salary plan would be increased by 2%. Then for each full 1% percentage increase in secured property tax that the SVFD realizes over 3%, the SVFD members will receive a .5% additional increase in their annual base salary capped at a maximum of an additional 1%. As an example, if the SVFD's secured property tax growth was 5%, employees would receive a 3% wage increase (2% +.5% +.5%).

Secured Property Taxes for FY 2022/23 are listed below:

a. Secure Property Tax Revenue (acct # 30010):	\$7,048,086.34
b. Supplemental (secure) Tax Revenue (acct# 30014):	\$184,239.68
Total Secure Property Tax Revenue for FY 2022/23:	\$7,232,326.02

Secured Property Taxes for FY 2023/24 are listed below:

a. Secure Property Tax Revenue (acct # 30010):	\$7,383,613.17
b. Supplemental (secure) Tax Revenue (acct# 30014):	\$162,090.84
Total Secure Property Tax Revenue for FY 2022/23:	\$7,545,704.01

Property Tax Growth: 22/23 less 23/24 = $\$313,377.99 / \$7,232,326.02 = 4.33\%$ growth from 22/23 to 23/24

With the 4.33% growth, this will result in a 2.5% increase (2% + .5%) for the shared property tax growth formula referenced above. This is in addition to the 2% base increase that is listed separately in the MOU and Agreements. Members will in total, receive a 4.5% increase the first pay period including July 1, 2025.

Respectfully,

Stephen Akre, Fire Chief